

Venue Hire

At the SJT we have three spaces for hire:

The Boden Room

Approximately 6 x 13 metres in size, this room is ideal for meetings, classes and training events.

Maximum capacities:

- 50 for standing events
- 30 theatre style
- 20 boardroom/classroom

Price from £17.50+VAT per hour

The Round Theatre

For events other than performances

The Round has 404 fixed seats arranged in four blocks surrounding a central stage. The space can be fully used or in a 'half round' configuration depending on your needs. The room is ideal for large meetings, training and ceremonies. We can provide a large projection screen and projector for presentations.

Maximum capacity: 404 full round | 200 if half round

Price from £80+VAT per hour

The McCarthy Theatre

For events other than performances

The McCarthy has 165 fixed seats in eight rows facing the stage. The room has a retractable projector screen and is ideal for training events and lectures.

Maximum capacity: 165 people

Price from £65+VAT per hour

Please note: If you want to hire a space for creative activity, this is mostly something we curate carefully in line with our programming policy. See [this page on our website](#) for more detail.

The Boden Room



The Round



The McCarthy





Weddings and celebrations

Celebrate with us! Both the Round and McCarthy theatres are licenced for civil wedding ceremonies - you could potentially get married on a theatre set! As well as the ceremony itself, we can host your reception in our bar space. Wedding packages start from £1,000+VAT

Cinema hire

Fancy something different for a special occasion - you can hire the McCarthy cinema for a private screening of the film of your choice (subject to the availability of the screening rights) - price from £250+VAT.

Testimonials

“ Your organisational skills and attention to detail were truly remarkable, and as a result, we had the most joyous, exciting and memorable day possible. We cannot thank you enough for your exceptional work and the warmth and care you brought to our special day.

Gill & Sami

When we first came to the theatre we said we would like a wedding that was different. We can think of no other place where this could have happened and been carried off with such professionalism, but still allowed us to have a fun filled day.

Mr & Mrs Jamieson

We have hired the Boden Room at the SJT for many years. This works really well for the training workshops we deliver on a regular basis. The creative environment, facilities and the exceptional bespoke service we receive are the reasons we will continue to use this venue.

Duncan Lewis, Eaglei

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To enquire about hiring a space at the SJT, you can email eventsmanager@sjt.uk.com or call 01723 370540.



Terms & Conditions

1. Entry to the venue before 9am is by prior arrangement only, which must be 24 hours before the booked event.
2. Any technical requirements of the event to be organised at least 1 week in advance.
3. Catering shall be provided solely by the Stephen Joseph Theatre or its nominated subcontractor unless agreed by the events manager.
4. Use of any Room is by permission of the Stephen Joseph Theatre (SJT) who reserves the right to refuse any booking or admission at their discretion.
5. By confirming the booking verbally, by email or by letter, the Client has agreed to the terms and conditions of the booking.
6. There will be no cancellation charge up to 1 week prior to the booked event, after this full payment for the room hire and any ordered goods must be paid in full.
7. The Client acknowledges that any such objects, equipment, furniture, stock, or other property of any sort will remain under the control and care of the Client and/or guests and that the Client is responsible for insuring such property and accordingly. The SJT excludes liability for losses.
8. The Client shall ensure that the function is conducted in an orderly fashion without causing a nuisance and in full compliance with the directives and requirements of Management and with all applicable laws and regulations. The SJT reserves the right to exclude or eject, as it thinks reasonable, any persons from the function, the Room or the premises of the SJT.
9. A deposit may be required in some instances.
10. Any access needs, dietary requirements or special requests should be made clear at the time of booking.
11. The SJT reserve the right to change the location of the venue (within the building) should circumstances require it.
12. If for any reason beyond the control of the SJT an event may be cancelled with no liability of any nature. In no event shall the SJT be liable for consequential damages of any nature for any reason whatsoever.
13. The SJT reserves the right to cancel the booking forthwith and without any liability on its part in the event of the Client failing to perform any of the obligations contained within these terms and conditions
14. The SJT does not endorse or support the meeting programmes and/or content of any external function held its premises.
15. The use of the SJT logo or any other branding by external organisations is not allowed. Permission is required for all photographs, filming and videotaping within the SJT's premises. The SJT reserves the right to use images taken at the event for marketing purposes.
16. The Client shall not sub-let the hired rooms or any part thereof without written consent from the SJT.
17. The details of the client will be held by the SJT for use by its accounts department for maintaining proper records and by the Events Office for marketing purposes. It will not be passed onto any third parties.
18. The client will be invoiced after the event has taken place. We allow 14 days credit from the date of invoice for settlement by cash, cheque or bank transfer.