

# Job Description

## PART TIME MORNING CLEANER



**Job Title:** Part-Time Cleaner: 5 hours – 2.5 hours Saturday & Monday

**Hours:** 2.5 over two days. Hours 0630 – 0900, although some flexibility is possible; exact hours will be discussed at interview. Additional hours to cover holiday and sickness.

**Hourly Rate:** £12.21 per hour 21+

**Reporting to:** Theatre Manager

**Terms:** Permanent role, subject to a successful three-month probation period. Annual leave of 20 days plus 8 Bank holidays pro rata. DBS check required. Immediate start.

**Purpose of Role:** Work collaboratively within a team to maintain exceptional cleanliness standards throughout the theatre, ensuring the satisfaction of both customers and staff.

### Role Specifics:

- Adhere strictly to health and safety protocols, utilizing cleaning materials and chemicals in accordance with manufacturer guidelines.
- Execute cleaning tasks according to the designated schedule, covering both public and staff areas.
- Maintain lavatories to a high standard of cleanliness, presentation, and stocked supplies.
- Collect and dispose of rubbish in the appropriate bins, contributing to a clean and hygienic environment. Ensure that waste is recycled where possible.
- Assume responsibility as a key holder to unlock the building each morning, assisting with access for any contractors.
- Promptly report any identified building defects or maintenance issues to the Theatre Manager.
- Perform periodic deep cleaning tasks as directed by the cleaning schedule, ensuring thorough sanitation and upkeep of designated areas.
- Exercise judicious management of cleaning supplies to optimize resource usage and facilitate timely replenishment under the direction of the Theatre Manager.
- Fulfil any additional duties reasonably requested by Management, contributing to the overall efficiency and effectiveness of theatre operations.
- Person Specification:
  - Previous experience of cleaning in a visitor attraction, hospitality or retail setting desirable
  - Diligent individual with a meticulous attention to detail dedicated to delivering consistently high-quality results.
  - Demonstrates unwavering reliability and trustworthiness in all responsibilities and tasks undertaken.
  - Exhibits adaptability and initiative, capable of independently solving problems and efficiently managing workload.
  - Possesses strong teamwork skills, while equally comfortable and effective working autonomously as required.