

Stephen Joseph Theatre

Job Description

Position: Deputy Chief Electrician

Responsible to: Chief Electrician

Responsible for: Technicians



Main purpose of the post:

To assist the Chief Electrician in providing a first class department for all SJT productions and associated events, with particular regard to maintaining consistently high production values within the SJT and on tour.

Specific responsibilities will include:

To deputize for the Chief Electrician in all aspects of the day to day running of the department, and to continue the efficient running of the department in their absence.

To program lighting for all SJT productions.

To rig and operate lighting/sound/video/electrical and other relevant equipment for any SJT production, visiting company or other presentation at the SJT or on tour.

When required the creation of lighting/sound/video designs, to be remunerated at agreed fees.

The willingness to work overtime is an essential requirement for this post.

Specific duties will include:

The safe and efficient rigging and striking of lighting/sound/video/electrical and other relevant equipment for SJT and visiting productions.

The pre-show preparation of lighting/sound/video/electrical and other relevant equipment.

Live and/or recorded sound operation.

Assist in the showing of projections/films/live streamings within the SJT.

Reading and interpreting rig plans, ground plans and elevations.

Carrying out pre-show checks of all items for performances.

Assisting with the creation of lighting/sound/technical effects & practicals.

When required to act as lighting/sound/video operator or Duty Stage Manager for visiting companies.

Undertaking other technical cues as may be required including the safe operation of hand winched trucks, revolves, hydraulics, stage traps, scene changes, setting props, assisting with quick changes. Some of this may be in view of the audience.

Assist in the operation and movement of all staging equipment (stage lifts etc.) located throughout the building.

The maintenance of SJT stage/lighting/sound/video/electrical and other relevant equipment.

Ensuring the maintenance and tidiness of the run-round area, electrics workshop, grid and storage areas to the satisfaction of the Production Manager, reporting any faults immediately.

Maintaining in good repair all the department's tools and other stock items, advising on damage etc when appropriate.

Assisting with the P.A.T testing of all electrical equipment.

Collecting PRS set lists from all visiting companies and artists.

To support and assist the work of OutReach when directed by the Chief Electrician or the Production Manager.

To carry out duties in a responsible manner.

To be a proactive member of the production team.

To attend production meetings, progress meetings, read throughs and rehearsals as required.

To liaise with other departments.

Transferring stage/lighting/sound/electrical elements, and/or related items, between the theatre, stores and rehearsal rooms.

Driving, if qualified, the theatre van and hired vehicles for deliveries, collections and other purposes.

To undertake any other relevant duties deemed necessary from time to time in a regional repertory theatre.

In connection with the above, the post holder will:

Be aware of and observe the SJT Safeguarding & Child Protection Policy, Health & Safety Policy, Codes of Practice and Fire Instructions.

Use and maintain personal protective equipment, which is issued, to them.

Observe the terms of the Equal Opportunities policy.

To act in the best interest of the Scarborough Theatre Trust Ltd.

To maintain confidentiality in all areas relating to the Scarborough Theatre Trust Ltd where appropriate.

Terms and Conditions:

Hours: 39 hours per 6 day week.
Overtime to be paid at time and a half after 39 hours, at double time after midnight, before 8am and on Sundays and Bank Holidays.

Notice Period: 1 month by either side

Salary: £18,360.00 per annum

Holiday entitlement: 24 days (plus public holidays)

Agreed _____ Date _____